

# HELI-POWER 2009 REGISTRATION AND BOOKING FORM



Online



Fax this booking form to  
Liz McLoughlin



For enquiries call  
Liz McLoughlin



For enquiries email  
Liz McLoughlin

www.shephard.co.uk

+44 (0)1753 727002

+44 (0)1753 727017

lm@shephard.co.uk

**YOUR INFORMATION** (all fields are mandatory) - Please photocopy this form for multiple delegates.

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Surname: \_\_\_\_\_  
 Job title: \_\_\_\_\_ Organisation: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email address: \_\_\_\_\_

Were you aware of The Shephard Group before receiving this brochure?  Yes  No If yes, where from? \_\_\_\_\_

Which of the following best describes your job title?

- General Officer/President/MD/CEO  Junior Officer/Junior Management  NCO  Operator  Other (please specify)  
 Senior Officer/Senior Management  Executive  Analyst  Technician

**RATES** Please indicate your selection clearly using a tick and delete where applicable. Rates are INCLUSIVE of 19% Czech tax.

DELEGATE RATES	Standard	Early Bird (Expires 09/09/09)
<input type="checkbox"/> Industry rate	<input type="checkbox"/> €1,390	<input type="checkbox"/> €1,260
<input type="checkbox"/> Exhibitor/ADS Members rate	<input type="checkbox"/> €1,085	<input type="checkbox"/> €955
<input type="checkbox"/> SME rate (Businesses with 250 employees or less)	<input type="checkbox"/> €775	<input type="checkbox"/> €645
<input type="checkbox"/> Military/Government rate	<input type="checkbox"/> €460	<input type="checkbox"/> €330
<input type="checkbox"/> OF5 and above plus Civil Servants Band B2	<input type="checkbox"/> FREE (subject to availability)	
<input type="checkbox"/> Gala Dinner on 4 November	<input type="checkbox"/> €93 <input type="checkbox"/> FREE (military personnel only)	Special dietary requirements:
<input type="checkbox"/> Pre-conference Workshop on 3 November	<input type="checkbox"/> FREE (paying delegates and exhibitors only)	
<input type="checkbox"/> Tour of LOM Factory on 6 November	<input type="checkbox"/> FREE (paying delegates and exhibitors only)	
<input type="checkbox"/> Visitor	<input type="checkbox"/> FREE - 10.00-12.00/14.00-16.00 - excludes refreshments, lunch and conference admittance	

**RATES** Please indicate your selection clearly using a tick and delete where applicable. Rates are EXCLUSIVE of 19% Czech tax.

EXHIBITORS	Standard		
<input type="checkbox"/> 3m x 2m booth	<input type="checkbox"/> €3,497		
<input type="checkbox"/> 6m x 2m booth	<input type="checkbox"/> €6,812		
Booths	Please indicate your booth number: 1st choice		2nd choice
Raw space	<input type="checkbox"/> €513.50/m <sup>2</sup>	Raw space required	m <sup>2</sup> (min 24m <sup>2</sup> )

**PAYMENT METHOD (TICK AS APPROPRIATE)**

Invoice

Please send me an invoice

Cheque

Enclosed is my cheque for

Please include 19% vat

Cheques should be made payable to:  
**Shephard Conferences and Exhibitions Limited**

Bank Transfer

Transfer to: **Shephard Conferences and Exhibitions Limited**, National Westminster Bank plc, 63 High Street, Burnham, BUCKINGHAMSHIRE, SL1 7JU, UK

EURO Account number 550-00-40199142

Swift code NWB KGB 2L

Card

Please debit my:  AMEX  Mastercard  Visa the sum of €

Card number:           CVN:    found on reverse of card

Expiry date: / / Start date: / /

Signature of card holder: \_\_\_\_\_ Date: / /

Credit card payments for sponsorship and exhibition packages will be subject to a surcharge of 2.5%.

Signature \_\_\_\_\_ Date / /

**DATA PROTECTION**

Your details will be held confidentially and will only be used by The Shephard Group to process your order and provide you with additional news and information on Shephard products. Occasionally we may make our lists available to carefully screened third parties.

- Place a clear X in the box if you do not wish to receive information of interest from other companies approved by The Shephard Group.  
 Place a clear X in the box if you do not wish to receive information about new events and offers from The Shephard Group.

**DELEGATE TERMS AND CONDITIONS**

- No delegate will be allowed into conference sessions unless full fees have been received prior to the event.
- Registrations within 7 days of the event must be made by credit card.
- Delegate places may not be shared.
- Substitution of delegates is permitted, provided that the organisers are informed in advance in writing.
- Once a booking form has been received by the organisers and joining instructions issued, any cancellation, which must be received in writing, will be subject to the following:
  - All cancellations received more than one calendar month prior to the event will be subject to a 10% administration fee.
  - No refund of delegate fees will be made for cancellations received within one calendar month of the event.
- By providing your email address on this booking form, you consent to The Shephard Group using this to inform you of other products and services.
- These terms and conditions apply to delegate bookings only. Exhibitor terms and conditions can be obtained on request.